USEITI Project Plan as of 03/04/2016

Gantt chart with months Dec, Jan, Feb, Mar, April, May, June, July, Aug, Sep, Oct, Nov, Dec across the top.

Rows:

Reporting and Reconciliation

Reporting Template

Company Outreach and Communication

Reporting

Reconciliation — Draft Reconciliation Report / Final Reconciliation Report

Contextual Narrative

Online Updates and Visualizations — 1st Update, 2nd Update, 3rd Update

State Additions

County Updates

Executive Summary/Online Report — Outline only / Exec Sum/Online Report / Final Program Debrief

Project Management — Final Project Plan

Legend:
- Monthly Status Report, QCP, PMP, Draft Project Plan
- ~2 week subcommittee review (grey)
- ~2 week MSG review (orange)
- On-going process (blue)
- MSG Meeting (dashed line)
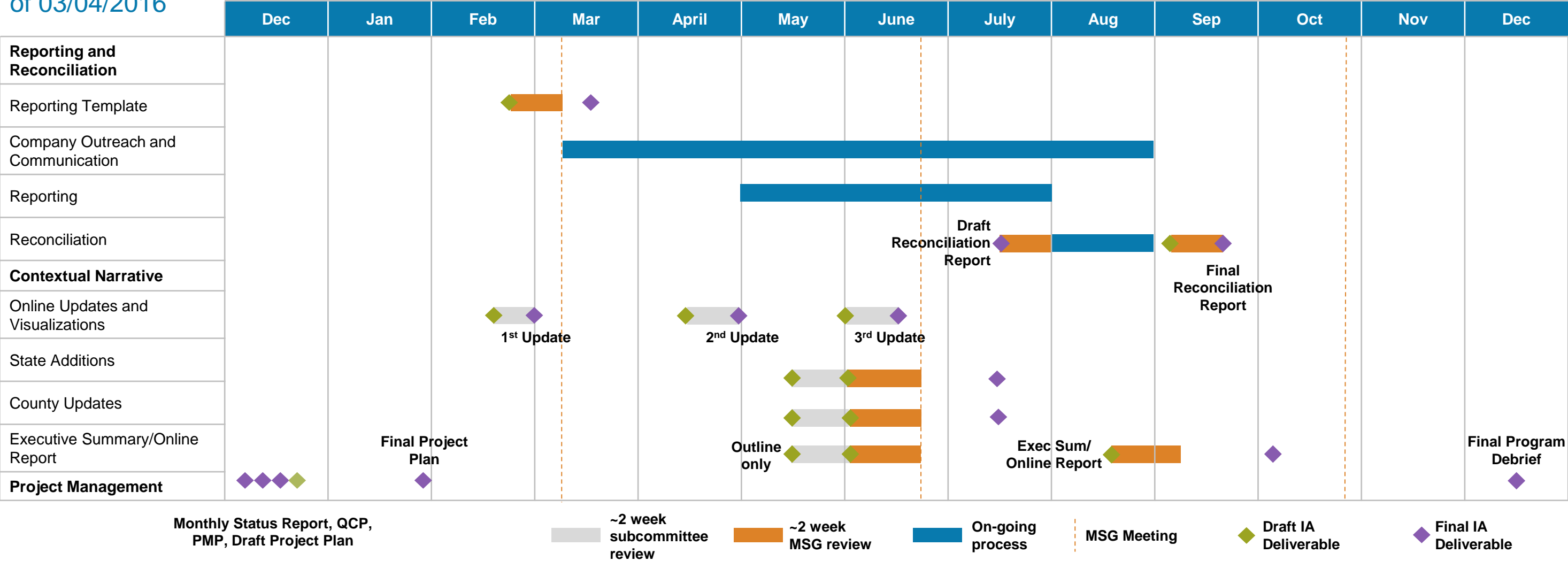- Draft IA Deliverable (green diamond)
- Final IA Deliverable (purple diamond)

Reporting and Reconciliation Recommendations and Decisions

Critical Path Recommendations and MSG Decisions	MSG Decision?	Time Needed By	Plan for Handling Decisions
Scope/Reporting Template: revenue streams, company materiality, commodities	Y	3/8	Implementation Subcommittee makes a recommendation in January/February, MSG makes a decision in March
Margin of Variance	Y	3/8	Implementation Subcommittee makes a recommendation in January/February, MSG makes a decision in March
Impact of draft SEC rule on tax reporting	Y	3/8	Implementation Subcommittee makes a recommendation in January/February, MSG makes a decision in March
IA recommendations from 2015 report (changes to reconciliation process)	Y	3/8	Implementation Subcommittee makes a recommendation in January/February, MSG makes a decision in March
Communications and outreach approach for companies	N	3/8	Communications Subcommittee makes a recommendation in early March

Contextual Narrative Recommendations and Decisions

Critical Path Recommendations and MSG Decisions	MSG Decision?	Time Needed By	Plan for Handling Decisions
Online Report Quarterly Update 1	N	February	Implementation Subcommittee makes a recommendation in February, present at March MSG Meeting
Online Report Quarterly Update 2	N	April	Implementation Subcommittee makes a recommendation in April, present at June MSG Meeting
Online Report Quarterly Update 3	N	June	Implementation Subcommittee makes a recommendation in June, present at June MSG Meeting
Opt-in States and Tribes	N	End of April	State and Tribal Opt-in Subcommittee identifies opt-in states no later than 4/30 per IA contract
State and Tribal Additions	N	June	Approach presented at March MSG, drafts reviewed by State and Tribal Opt-in Subcommittee in May, drafts included in June MSG meeting materials
County Updates	N	Late March	Implementation Subcommittee confirms approach to County Updates by late March (IA will provide starting point recommendations), Implementation Subcommittee reviews updates in May, drafts included in June MSG meeting materials
Executive Summary/Online Report	Y	May	Implementation Subcommittee makes a recommendation for an outline in May (IA will provide starting point recommendations), MSG makes a decision on the approach in June